

<b>Committee(s):</b> Housing Committee	<b>Date:</b> 27 June 2022
<b>Subject:</b> Approval of Management Move Policy	<b>Wards Affected:</b> All
<b>Report of:</b> Tracey Lilley, Corporate Director (Housing and Community Safety)	<b>Public</b>
<b>Report Author/s:</b> Name: Angela Abbott, Corporate Manager (Housing Needs and Delivery) Telephone: 01277 312500 E-mail: angela.abbott@brentwood.gov.uk	<b>For Decision</b>

### Summary

This report presents the Management Move Policy to the Committee for approval.

The policy provides a clear framework for when management moves are considered and ensures that the Council is transparent in its processes and procedures.

### Recommendation(s)

**Members are asked to:**

**R1. To approve the Management Move policy included in Appendix A.**

### Main Report

#### **Introduction and Background**

1. The Management Move Policy sets out how the Council's Housing Service approach to managing emergency situations where tenants are unable to remain in their homes for a period of time or who may require urgent permanent re-housing.
2. A number of management move situations are outlined in the policy along with the solutions the Council will implement.
3. This policy does not cover temporary moves or decants that occur as this will be fall under the Council's Decant Policy.
4. If agreed, the policy (and the associated procedure) will be published on the Council's website.

## **Reasons for Recommendation**

5. To ensure that the Housing Department has a policy covering the way that management moves are managed and how tenants will be treated.

## **Consultation**

6. Consultations have taken place with the appropriate staff within the Council. The Tenant Talkback group have been consulted on the policy's content of the policy because this reflects the legislation in place, and the policy has been created to seek authorisation from members for the implementation of this.

## **References to Corporate Plan**

7. Drive continuous improvement of our housing services.
8. Continue a service improvement programme to ensure our services are delivered efficiently.

## **Implications**

### **Financial Implications**

**Name/Title: Jacqueline Van Mellaerts, Corporate Director (Finance & Resources)**

**Tel/Email: 01277 312500/jacqueline.vanmellaerts@brentwood.gov.uk**

9. There are no direct financial implications, however should a management move be agreed, there are costs associated to the housing service, as each transfer will result in void charges, staff time and administrative costs. The circumstances of the applicant will therefore need to be extremely serious to justify a management move as stated in the policy. Budgets will be monitored as per our budget management processes.

### **Legal Implications**

**Name & Title: Amanda Julian, Corporate Governance Solicitor & Deputy Monitoring Officer**

**Tel & Email: 01277 312500 / amanda.julian@brentwood.gov.uk**

10. The Committee by adopting a policy will assist in mitigating any challenges to decisions made with regard to Management Moves.

### **Economic Implications**

**Name/Title: Phil Drane, Director of Strategic Planning**

**Tel/Email: 01277 312610/philip.drane@brentwood.gov.uk**

11. There are no direct economic implications.

## **Equality and Diversity Implications**

**Name/Title: Kim Anderson, Corporate Manager Communities, Leisure and Health**

**Tel & Email: 01277 312634/kim.anderson@brentwood.gov.uk**

12. The Public Sector Equality Duty applies to the Council when it makes decisions. The duty requires us to have regard to the need to:
  - a. Eliminate unlawful discrimination, harassment and victimisation and other behaviour prohibited by the Act. In summary, the Act makes discrimination etc. on the grounds of a protected characteristic unlawful
  - b. Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - c. Foster good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
  
13. The protected characteristics are age, disability, gender reassignment, pregnancy and maternity, marriage and civil partnership, race, religion or belief, gender, and sexual orientation. The Act states that 'marriage and civil partnership' is not a relevant protected characteristic for (b) or (c) although it is relevant for (a).
  
14. The proposals in this report will not have a disproportionately adverse impact on any people with a particular characteristic.
  
15. Effective representation of local people's views, through Tenants Talkback which supports equality of housing opportunities and life chances.

### **Background Papers**

None

### **Appendices to this report**

- Appendix A: Draft Management Move Policy